
Report of the Assistant Chief Executive (Customer Access & Performance)

Report to North West (Outer) Area Committee

Date: 26th March 2012

Subject: Area Update Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides Members with information on a range of Area Committee business including key messages from forums and sub groups and project and service activity.
2. The Area Committee is asked to approve the key messages from forums and sub groups. Members are asked to note the progress made in relation to project and service activity.

Recommendations

3. Members are requested to note the contents of this report and to comment on any of the matters raised.

1. Purpose of this report

- 1.1 The purpose of the area update report is to bring together a range of information relating to Area Committee business into a single report to help limit the number of items being presented to each Area Committee meeting.

2. Background information

- 2.1 The Area Committee currently has five groups looking at service provision within the delegated functions of Community Safety, Children & Young People, Environmental Services, Health & Well-being and Business & Transport. The full minutes of the last meeting of each sub group held since the last Area Committee, are attached.
- 2.2 There are currently two ward forums in the outer area for Guiseley & Rawdon and Yeadon. The forums meet on a regular basis approximately four or five times a year. The full minutes of the last meeting of the Guiseley & Rawdon sub group are attached.
- 2.3 A decision was made by Full Council that Area Chair's Forum minutes should be considered by Area Committees as a regular agenda item, these appear elsewhere on this Committee's agenda.

3 Main issues

3.1 Environmental Services Sub Group

- 3.1.1 There has been one meeting of the sub group since the last Area Committee held on the 6th February. The following issues were discussed:
- 3.1.2 The Locality Manager gave an update on the new delegated services which include needle removal, graffiti removal and bin yard clearance. Information was circulated on the remaining city wide staffing and associated budget.
- 3.1.3 A discussion took place on hot spot and wet gullies. At present the gully team are working their way through wards and are currently in Horsforth. It was acknowledged that not all gullies can be cleared in an 8 monthly cycle. A number of options are being looked at which include changing from a 7 day programme to 6 days plus 1 reactive day, to deal with referrals.
- 3.1.4 Sixteen new litter bins have been ordered for Outer North West. Members are being consulted on where these should be sited.
- 3.1.5 Performance monitoring information for the 1st November to 30th January was circulated. Leaf clearing routes have increased by 50 percent and are therefore being remapped and will be circulated at a future meeting of the sub group.
- 3.1.6 The Area Performance Manager for West North West Homes provided an update on their service. Members were encouraged to come forward with ideas for joint funding bids between Area Panel and Area Committee.

- 3.1.7 A representative from Environments & Neighbourhoods provided an update on the new Grounds Maintenance Contract which has been awarded to Continental Landscapes and commenced 5th January 2012. The contract is for 5 years with an option to extend for a further 5 years in 1 year intervals.
- 3.1.8 Comments or suggestions on the type of performance monitoring information, relating to Grounds Maintenance, Members wished to see were welcomed.
- 3.1.9 Parks & Countryside presented two well-being applications for consideration. It was agreed that the site based gardener application could be included on the March Area Committee agenda. The additional staff resources for Otley Wharfemeadows Park and Yeadon Tarnfield Park requires further discussion and a separate meeting is to be held.

3.2 Health & Well-being Sub Group

- 3.2.1 There has been one meeting of the sub group since the last Area Committee held on the 13th March. Heather Thomson Head of Health Improvement for the Primary Care Trust (PCT) was in attendance to provide details of 'Leeds Lets Change'.
- 3.2.2 Leeds Lets Change is a city wide programme which helps people to adopt a healthier lifestyle, through either accessing healthy living services, community activities or self-help resources.
- 3.2.3 Heather was invited to attend the June Area Committee to present details on the Tobacco Control Strategy. It was suggested that a representative from Trading Standards also attend the meeting, to provide information on the under age sales of tobacco.

3.3 Community Safety Sub Group

- 3.3.1 The Community Safety sub group has not met since their last meeting on the 7th December. The next meeting is on Friday 23rd March and will be reported on at the next Area Committee meeting.

3.4 Children & Young People's Sub Group

3.4.1 Children's Sub Group

The sub group received an update from Youth Service on the Peer Inspection Group, at which young people are trained to consult with other young people to improve service delivery. The Neighbourhood Police Team Inspector expressed an interest in making links with this group to undertake some consultation on how they engage with young people. The Youth Service also reported that they are looking to re-introduce the Revisit Programme in the area.

3.5 Business and Transport Sub Group

3.5.1 This group has not met since the last Area Committee meeting. Meetings are currently being arranged for the Outer North West Transport Sub Group and the joint Outer and Inner Transport Sub Group.

3.6 Guiseley & Rawdon Forum

3.6.1 The forum has met once since the Area Committee on the 29th February. The following issues were discussed:

3.6.2 Kathryn Holloway - Team Leader (Local Plans East) and Lois Pickering - Team Leader (Local Plans West) from Leeds City Council gave a presentation on Neighbourhood Planning.

3.6.3 The forum discussed the options of setting up a Neighbourhood Plan, discussed the process and the pro's and con's.

3.6.4 Cllr Latty will send out a letter via the Area Support Team to gauge what interest, if any, there is to set up a Neighbourhood Plan.

3.8 Yeadon Forum

3.8.1 The forum has not met since the last Area Committee. However the date of the next meeting has been changed from the 14th March to the 21st March 2012. This will be reported on at the June meeting.

3.9 Project and Service Update

3.9.1 Business Plan

3.9.1 Business Plan for 2011-15

The Outer North West Area Support Team has been working on a Business Plan for 2011-15. A draft copy of the Business Plan was presented to Members at the December Area Committee. Following that meeting a workshop was held with Members to go through the action plan and make any necessary amendments. The Business Plan will be monitored by the Area Committee who will be presented with regular progress reports.

3.9.2 A copy of the Business Plan and action plan is attached to this report (appendix 1 and 2). It is proposed that this will replace previous Area Delivery Plans, and will set out priorities for the forthcoming years. The full Business Plan is presented to the Area Committee for final approval. It is a four year plan running from 2011 -15 and will be refreshed annually.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Community Forums are held in the Guiseley & Rawdon ward and Yeadon. In addition, ward members are consulted on projects and initiatives within their ward.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 This section is not applicable to this project.

4.3 Council Policies and City Priorities

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments to the environmental delegation.

4.3.2 The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.3.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Well-being City Priorities Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and Value for Money

4.4.1 Programmes of work outlined in this report are resourced in the main by Area Management staff and their partners which in turn, provide value for money.

4.4.2 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council department's mainstream budgets, and external partner agencies e.g. the Police and NHS Leeds, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, well-being funding has resourced some projects related to its roles e.g. area based regeneration schemes and conservation reviews.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt.

4.5.3 This report is subject to Call-In as it is the Area Committees functions which are delegated Executive functions.

4.6 Risk Management

4.6.1 There are no risks associated with this report.

5 Conclusions

5.1 In conclusion, the Area Update report is in line with the functions and role of the Area Committee which are:

- Improve the quality and value for money of Council service delivery.
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between ward members and their communities.
- To co-ordinate policy and service delivery between the local service providers.

6 Recommendations

6.1 Outer North West Area Committee Members are requested to:

- Note the contents of the report and comment on any aspect of the matters raised.
- Approve the Business Plan at Appendix 1;
- Agree to the Area Support Team continuing to monitor and develop the Business Plan;
- Agree to adopt the four year Business Plan that will be subject to a refresh annually.

7 Background documents

7.1 Outer North West Area Delivery Plan 2008-11

7.2 Executive Board Report, Proposed Changes to the Leeds Initiative Partnership and the City Planning Framework, 15th December 2010

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.